Date: \_\_\_\_\_

TTO TTO (TOTT OUT 12) DUMINIONS IN A CITATIONS	
UNITED STATES DI	STRICT COURT
District o	of
	Civil Action No.
To: (Defendant's name and address)	VIL ACTION
A lawsuit has been filed against you.  Within 21 days after service of this summons on you (not are the United States or a United States agency, or an officer or e. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the Federal Rules of Civil Procedure. The answer or motion mu whose name and address are:	employee of the United States described in Fed. R. Civ. o the attached complaint or a motion under Rule 12 of
If you fail to respond, judgment by default will be entered. You also must file your answer or motion with the court.	ed against you for the relief demanded in the complaint.

CLERK OF COURT

Signature of Clerk or Deputy Clerk

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Civil Action No.

## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

was rec	This summons for (no ceived by me on (date)	ume of individual and title, if an					
	☐ I personally serve	d the summons on the indi	<u> </u>	; or			
	on (date)  I left the summons at the individual's residence or usual place of abode with (name) , a person of suitable age and discretion who re			·	ro		
	on (date) , and mailed a copy to the individual's last known address; or						
	☐ I served the summons on (name of individual) , with designated by law to accept service of process on behalf of (name of organization)						
			on (date)	; or			
	☐ I returned the summons unexecuted because				; or		
	☐ Other ( <i>specify</i> ):						
	My fees are \$	for travel and \$	for services, for a total	of \$	·		
	I declare under penalty of perjury that this information is true.						
Date:		_	Server's signature				
		_	Printed name and title				
			Server's address				

Additional information regarding attempted service, etc: